DENISE COTE, District Judge:

Pursuant to defense counsel's letter of December 8, 2020 requesting that the Court schedule the change of plea hearing to occur either by videoconference or by telephone conference, at the consent of the defendant, the Court issued an Order scheduling the defendant's plea proceeding for January 5, 2021 at 9:00 a.m. via a videoconference proceeding.

Due to the recent spike in COVID-19 cases and the resultant increase in demand for videoconference proceedings, a videoconference proceeding is not available on that date.

Accordingly, it is hereby

ORDERED that the plea proceeding shall proceed as scheduled on January 5, 2021 at 1112:00 pa.m. as a telephone conference.

The parties shall use the following dial-in credentials for the telephone conference are the following:

Dial-in: 888-363-4749 Access code: 4324948

Formatted: Indent: First line: 0.5"

In accordance with the Court's Emergency Individual Rules and Practices in Light of COVID-19, available at

https://www.nysd.uscourts.gov/sites/default/files/practice\_docum

ents/DLC%20Cote%20COVID-19%20Emergency%20Practices%20-

%20May%2013%2C%202020.pdf, counsel should adhere to the

following rules and guidelines during the hearing:

- Each party should designate a single lawyer to speak on its behalf (including when noting the appearances of other counsel on the telephone).
- 2. Counsel should use a landline whenever possible, should use a headset instead of a speakerphone, and must mute themselves whenever they are not speaking to eliminate background noise. In addition, counsel should not use voice-activated systems that do not allow the user to know when someone else is trying to speak at the same time.
- 3. To facilitate an orderly teleconference and the creation of an accurate transcript, counsel are <u>required</u> to identify themselves every time they speak. Counsel should spell any proper names for the court reporter. Counsel should also take special care not to interrupt or speak over one another.
- 4. If there is a beep or chime indicating that a new caller has joined while counsel is speaking, counsel should pause to allow the Court to ascertain the identity of the new participant and confirm that the court reporter has not been dropped from the call.

Dated: New York, New York
December 30, 2020

United States District Judge

2